

Burrell Park Neighborhood Association
Board Meeting
Minutes – January 20, 2026 at 7:00 pm
1575 Burrell Court (Jo's)

Attendees – Elise Stassart, Jeff Kondo, Helmuth Litfin, Jo Hogin

- Minutes from 10/7/25 – Approved without change
- Financial Report – Martha Vida – Not available
- Website Report – Elise reported that \$120. was paid to renew our website for three years. From October through December there were 28 visitors looking at a total of 50 pages: 12 views of the Home page, 8 to the History page and 6 to the Who We Are page. 3 visitors were from Russia and 1 from Canada. Updates to the website will be made.
- Update – The By-Laws change eliminating Corresponding Secretary has been completed.
- President's Report
 - District 6 Leadership Council – attended 2 of the last 3 meetings, brought up survey and several others were interested, but no group has done a survey.
 - Village Hubs through Certain Together is looking for volunteers available in disasters to run a local hub and provide resources and communication to local residents. 5 hours of training. Is required. Their website is ww.certaintogether.org. Their flier is attached.
- District 6 Update
 - Streetlight – DOT is designing the lighting and coordinating with PG&E and completion schedule will be available soon.
 - St. Leo Clean-up - Volunteers are sought for help on Jan. 31 from 9 to 11 am. Let the District 6 office know if there are other areas that need clean-up or if you are available to help.

- District 6 Newsletters and E-letters provide valuable news about the events, opportunities and efforts of our council's office and can be subscribed to by going to their webpage - <https://www.sanjoseca.gov/your-government/departments-offices/mayor-and-city-council/district-6>
- Survey – A lively discussion took place and the goals of the survey were identified: to inform residents about BPNA, to illicit their interests and concerns to help guide the Board's, to obtain contact information to improve communication, and to provide website information. Skepticism was expressed about long surveys. Jo will rework the survey to shorten it and create two versions. It was decided to send an email to the residents whom we have contact information to complete the survey on the website with an enticement to return the survey for entry into a raffle for two movie tickets. A second version with an addendum is for residents for whom we don't have contact information and will be contacted directly by volunteers to complete the survey. Revisions of the survey are attached.
- Projects
 - Neighborhood Sign –District 6 Arts Commissioner reported that her experience has been with murals and landscaping, and that anything else would have to go through the city's departments. Jo contacted PAC-SJ to investigate possibility of getting a historic plaque since there had been a weigh station there. She will pursue getting historical records and any possibility. Elise suggested getting a grant to fund the effort.
- Future Events
 - Possible Streetlight Toast – Pending installation.
 - Associate Member Winery Tour – It was decided to put off the planning until the April meeting with a possible date in May. Currently, there are 7 Associate Members (Hines, Gamboa, Hogin, Reed, Vida, Ting and Anderson).
- Board Meeting dates for the next year were established:

April 7, 2026

July 21, 2026 –on Litfin Patio

October 6, 2026

January 5, 2027

- The General Membership Meeting and Neighborhood Night Out Pot Luck will be on Tuesday, August 4, 2026
- Other Items
 - Garage Sale – Elise commented on the success of our garage sale and suggested we plan for another Neighborhood Garage Sale this summer.
- Adjournment – 8:10 pm



Survey - Draft 2

Name

Address

BPNA offer opportunities to connect with neighbors through events and activities and /or improve the neighborhood.

What concerns or suggestions for improvements would you like to see made to the neighborhood?

Please indicate your interest in possible activities or events that the BPNA can provide.

Activity	Yes	No	Unsure
Neighborhood Garage Sale			
Neighborhood Watch Meeting			
Dumpster Day			
Pot Lucks/Social Gatherings			
Neighborhood Cleanup			

Other Suggestions:

Would you be available to assist with:

Task	Yes	No	Maybe
Maintaining our Website			
Serving on the Board			
Plan/Assist with events or projects			
Write Announcements			

Residents can become Associate Members, eligible for special events for \$25/yr. An event at the Burrell School Winery is planned for 2026. Are you interested in becoming an Associate Member? ___Yes ___No

Thank you for your time and interest!

Addendum for Unknown Residents

Can we PLEASE add you to our BPNA list that is used to inform people of meetings, events, and emergencies? This information will not be passed on or shared with any other individual or organization.

Email

Phone



certaintogether.org

What is a Hub?



A Village Hub is a designated gathering place where trained volunteers coordinate information and support in the event that services like phones, internet, and power are not working during a disaster. When systems go down, we will rely on neighbors.

Basic Preparedness (everyone)

- Prepare your household (many resources can be found online)
- Inform your household about the nearest Hub location if one has been established nearby. See certaintogether.org/map

Become a Hub Volunteer (if have time/interest)

- Get trained to help run a local Hub during a disaster.
- Five hours of training over the next month or two.

Join or Start a Core Group (if motivated)

- Core Groups organize new Hub locations and lead existing ones.
- Minimum of 4 hours per month over three or more months.



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classes, events
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