

Burrell Park Neighborhood Association
Board Meeting Minutes - April 22, 2025, 7:00 pm
1575 Burrell Court (Jo's)

Attendees: Tonya Nilson, Lorraine Mendoza, Elisse Stassart, Martha Vida, Jo Hugin, Jessica Hellman

- **Jessica Hellman, District 6 Representative** attended the meeting expressing an interest in our group and participating in the discussions regarding City services and offering her support. She requested to be put on our mailing list.
- **Minutes from 1/25/25** were approved.
- **Financial Report** – Martha Vida reported we have \$2570 in our account and Elise presented her with a bill of \$250 for our website. *(Martha, is this correct?)*
- **Projects**
 - **Neighborhood Association Status** – Jessica reported BPNA is now on the list of neighborhood associations for District 6.
 - **Streetlight on Burrell Court** – Tonya has contacted the City and there is no problem with putting a solar light on private property. Jessica wants to follow up with DOT about adding an additional permanent light and will try to obtain their lighting assessment report. A copy of the 2/2/24 letter and petition we sent to the City will be sent to her. Depending on what she finds out, if a light cannot be added in a timely manner, we need to find a neighbor willing to put a temporary solar light in their front yard.
 - **Sign on Island** – Tonya reported she had been in contact with the City and they indicated that they could not put any signs on the island. It was suggested that we could easily put a small metal sign on the sign post and it would probably be ignored by the City and if they took it down, we would not be out a lot of

money. Jessica liked the idea of neighborhood signs and is going to mention it in her district office.

- **Sidewalk Repair** – Tonya reported that it is up to the home owner to repair sidewalks in front of their house. If the City is notified and inspects a damaged sidewalk, the owner is notified to repair it. For neighbors with an income meeting three times the Federal Poverty level, they may apply to the city to get part of it paid for. It was decided to make this information known to the residents.
- **Website** - Elise Stassart made several corrections to the most impressive draft website that had been suggested, and made it live. Several additional suggestions were made which she has since made. She indicated that the website would appear best using a Chrome browser. She explained that the contact link will send messages to the president so that there will be no member's email addresses on the website. It was decided that for any activities requiring an RSVP listed on the Calendar page, would have a link going to the appropriate contact.
- **Social Events** – Lorraine reported the Police Department needs a three week notice to give a Neighborhood Watch Program, in which they report on safety concerns and measures. It was suggested that the latter part of June would be an ideal time and she will try to coordinate a date with the Police Department and the Library to reserve their community room, preferably on a Saturday.
- **Neighborhood Beautification Contest** – Jo presented guidelines for a contest, and also suggested an alternative of putting a small sign with the neighborhood logo and a message thanking the resident for their improvement. 100 signs would cost about \$350. The alternative seemed to be favored. Jo will get more information about the signs.
- **Member Meeting 8/5/25** - Jessica will look into the City's plans for Neighborhood Night Out which will also be our general

meeting. We'd like to know the requirements for blocking the street.

- **Other Suggested Projects**

- **Dumpster Day** – Jessica will put the person involved with Dumpster Days in contact with us.
- **Walking Group** – a neighbor asked if we could help setting up a walking group. It was suggested that we might want to add a Community Page to the website.
- **Neighborhood Garage Sale** – Elise Waldenfield is planning to have a garage sale which sparked the idea of a Neighborhood Garage Sale. The Board asked Jo to find out when she wanted to do it and if we could include the neighborhood. Suggestions for marketing included Next Door.
- **Winery Tour** – The owner of the Burrell School Winery came to the Centennial and offered to give Jo a tour. She wanted to see if there was interest in having a neighborhood trip to the winery, and since there was, she will follow-up on this activity with a tentative date in the Fall.
- **Film Night** – the group did not think this was a feasible event as there is no home large enough to accommodate a group to watch films.

- **Other Items –**

- **Neighborhood Flier** – A flier will need to be produced and distributed to notify the entire neighborhood of our website where they can learn about our activities, with information about the possible Neighborhood Watch meeting, and the General Member Meeting, when arrangements are made.
- **Tonya Nilsson** announced she will be moving to Washington in June and will no longer be able to serve on the Board as Corresponding Secretary.
- **Fall Board Meeting Date** to be in first half of October.

- **Adjournment**

- **Next Meeting** - July 8th, 7pm